



Osaka University Career Support System

[User manual for students]

Osaka University Career Center

cs-stu<at>ml.office.osaka-u.ac.jp (Please change <at> to @)

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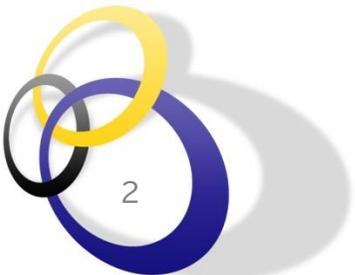
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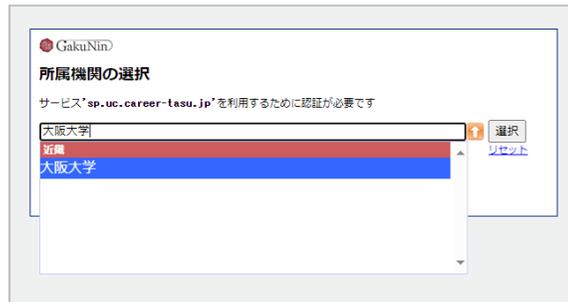
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Login

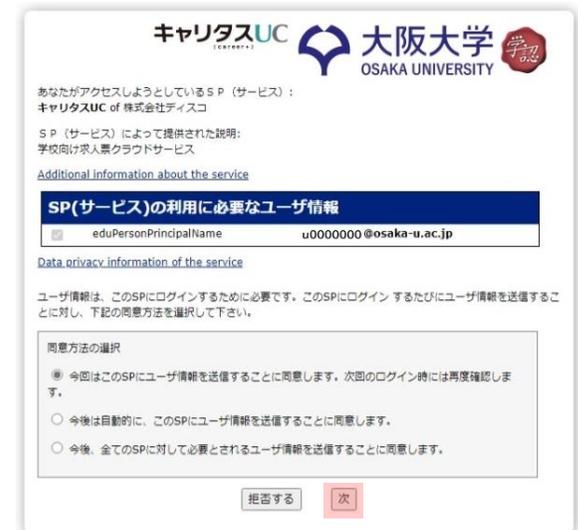
<https://sp-uc.career-tasu.jp/login/?id=6cb31723964a2f7b28fba78ea39277d5>



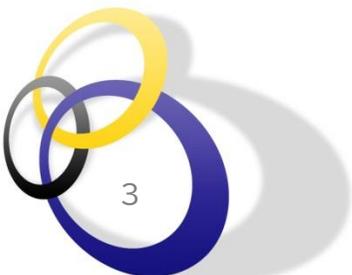
Enter “大阪大学” (Osaka University), chose it, and click “選択” (choose).



Enter you Osaka University ID and Password and click “ログイン(Login)”.



Choose one and click “次” (next) .



Student information registration

Student information registration is mandatory. Check and enter the following columns:

- (Expected)MM/YYYY of Graduation
- Home Prefecture
- Mobil Number
- PC email address
- PC email address(確認)
- Mobil email address
- Mobil email address(確認)

Read the terms of service and check the “agree to the terms of service”.

Click “to the next”.

Please change your information on the system if needed.

ENGLISH

大阪大学
キャリア支援システム

JAPANESE
BENGALI
ENGLISH
SPANISH
HINDI
INDONESIAN
KOREAN
THAI
VIETNAMESE
CHINESE (Simplified)

You can change the language.



Student information registration

籍番号/Student ID Number

名/Name

名カナ/Name in Kana

入学予定年月/MM/YYYY of Graduation *

出身地/Home Prefecture *

現住所/Current Address

電話番号/Mobil Number *

メールアドレス

キャリア形成や就職活動に役立つ情報とどきます。変更があった場合には必ず修正してください。

PC・スマホメールアドレス *

PC・スマホメールアドレス * (確認)

携帯メールアドレス *

携帯メールアドレス * (確認)

その他

障がい者手帳有無/Disability Certificate あり なし

利用規約に同意する

return to the next

Career Hope registration

Career Hope registration is mandatory. Check and enter the following columns:

- First choice
 - Key points in choosing a company (multiple answers possible)
- ※Please answer even if your choice is NOT a company.

Click “register”.



The system shows you information based on your career hope. Register in details is preferable.

After clicking register, click “TOP page”.

TOP Page

Menu is as below and you can check and change various information, reports from My page.

① My page

- Check and change Registered Information
- Check and change Entry Information
- Check and change Career Hope
- Submit and check activity report
- Submit and check Career Decision Notification
- Bookmarked companies and application history
- Message from company
- Scheduled event

② Logout

③ Quick search

(Free word Search)

④ Search for job

postings/companies

⑤ Find Job Research/Internship

⑥ Find testimonials/experiences

⑦ Participate in guidance

⑧ Book a Career Consultation

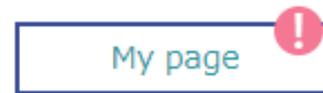
The screenshot shows the Osaka University Career Center website. At the top right, there are two numbered callouts: 1 pointing to the 'My page' link and 2 pointing to the 'logout' link. The main content area is titled 'Notice from Osaka University Career Center' and lists several announcements with dates and categories like 'NewsNEW', 'Announcement', and 'Notice'. Below the notices is a 'quick search' section with a search bar and buttons for 'Job posting/Company Class of 2025', 'Work research/internship', and 'Experiences'. There are also two buttons: 'WEB entry possible' and 'Accepting seminars'. Below the search section are four main categories: 'Search for job postings/companies' (with a callout 4 and 'New: 672 companies'), 'Find Job Research/Internship' (with a callout 5 and 'New: 363 companies'), 'Find testimonials' (with a callout 6), and 'participate in guidance' (with a callout 7). Below these are three more categories: 'Book a Career Consultation' (with a callout 8), '就職活動のヒント' (Full of useful information to help you choose the company you want to work for!), 'Activity report registration/change' (with a callout 1), and 'Career decision notification registration/change'. At the bottom, there are several promotional banners for various services like '就職・キャリアガイダンス 年間スケジュール', '就職活動ガイドブック', 'オンライン就活ブース予約', '就職活動Q&A', and 'OB・OG名簿提供企業一覧'.



Unsubscribe from emails

After registration of Registered information and Career Hope, an email notification from the university will be automatically sent to the email address.

You can unsubscribe from emails by checking off “停止する” (unsubscribe) for “求人票のお知らせ” (notice for Job postings), “仕事研究・インターンシップのお知らせ” (notice for Job Research/Internship) and/or “ガイダンス開催のお知らせ” (notice for guidance) from “Change registration information” tab at My page.



Change registration information

Change entry information

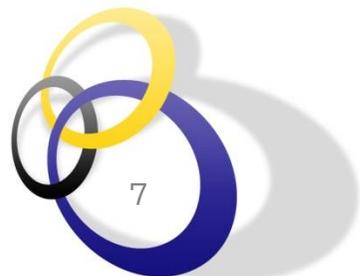
You can change your registered information. Please enter the information below and click the "Change" button.

学籍番号/Student ID Number	0020000	
氏名/Name	大阪大学	000アカウント
氏名カナ/Name in Katakana	オオサカダイガク	ゼロゼロゼロント

学校からのお知らせメール

求人票のお知らせ	<input checked="" type="checkbox"/> 停止する
仕事研究・インターンシップのお知らせ	<input checked="" type="checkbox"/> 停止する
ガイダンス開催のお知らせ	<input checked="" type="checkbox"/> 停止する

※重要なお知らせに関しては、停止していても送信されます



Find Alumni

大阪大学
キャリア支援システム

Welcome to Osaka Univ

Find testimonials

Free Word Search

Search for job postings/companies

Find testimonials

conditional search

Faculty Department

Select Faculty

Select a subject

Graduation year

Select Graduation Year

Industry

Maker, trading company, IT/information processing, Government offices/organizations, Professional and technical services, energy, distribution, Information (communications/mass media), educational institution, Finance, service, Transportation/Warehouse, Medical and welfare facilities

search

Click "Find testimonial".

Specify the school, department, and/or other criteria, and then click "search".

大阪大学
キャリア支援システム

Welcome to Osaka University

Testimonials Search results

Search condition

Change conditions/Advanced search

Undergraduate : Graduate School of Engineering Department/Graduation year

Number of results: 2,403 Number of applicable companies: 824 companies

1 2 3 Four Five ... 42 to the next >

OKI Oki Electric Industry Co., Ltd.

Communication equipment, computers, office equipment Sogo Electric information processing TSE

Head office location: Tokyo Capital: 4,400,000,000 yen Number of employees: 4,740 people

Experiences

career decision report

Number of registrations: 3

Company/organization employees

Company/organization employees

2020/12 Company/organization staff | Researchers

Click "experiences" for each company.

Click "Career decision report" and you will find a list of alumni in the company (no names are shown).

Career Consultation -Read this first

【Maximum number of times of booking】

You can book Career Consultation up to 2 times/week and 4 times/month.

You can NOT book more than one month in advance.

【No-Show】

No-Show is strictly prohibited.

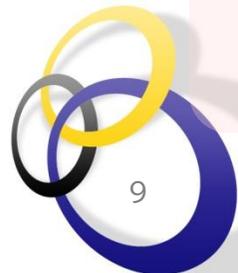
In case of No-Show, you can NOT book a new appointment for 2 weeks from the day.

Late arrival by more than 10 minutes without prior notice is regarded as No-Show.

Late arrival with prior notice is acceptable, however your Career Consultation will be end as scheduled (no expansion).

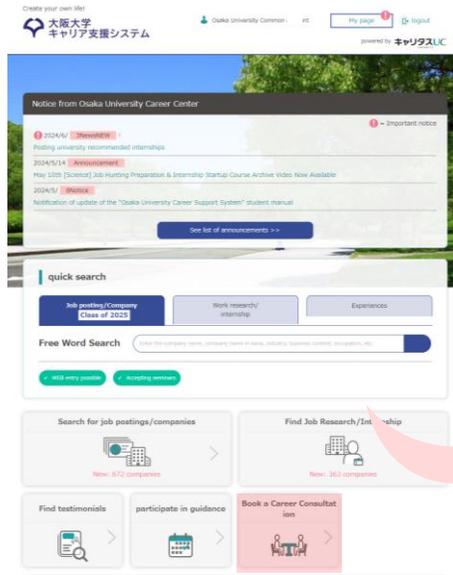
【Language】

Japanese. If you prefer English, “Career Consultation for International Students” is available at IRIS on each campus.

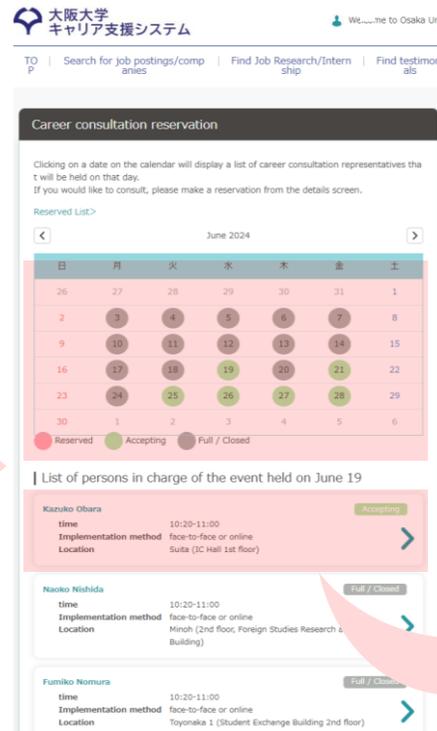


Contact: 【Suita/Minoh Campus】 Suita Career Center TEL:06-6879-7087
【Toyonaka Campus】 Toyonaka Career Center TEL:06-6850-6116

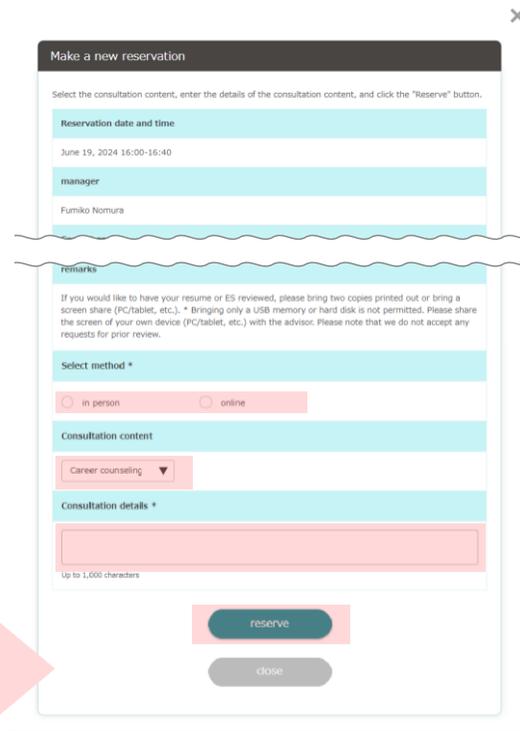
Career Consultation -Book



Click “Book a Career Consultation”.



Click the day from accepting (available) days and choose advisor, time, and location.



Check the details, and choose and fill in the followings:

- Method(in person or online)
- Consultation content
- Consultation details

Click “reserve”.



Career Consultation -Confirm, change, and/or cancel

You can change or cancel your reservation by the midnight of the day by yourself on the system. However, you can NOT change or cancel your reservation after the midnight of the day. Contact the Career Center to change or cancel.

Click “Book a Career Consultation”

Here!

Click “Reserved List” and click the reservation you want to confirm, change or cancel.

Change

Change the column and click “change reservation details”. Note that no pop up is coming and you do NOT need to click it again.

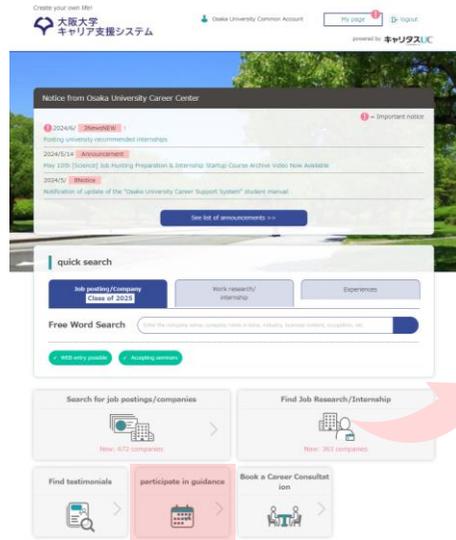
Cancel

Click “cancel reservation”. Note that no pop up is coming and you do NOT need to click it again.

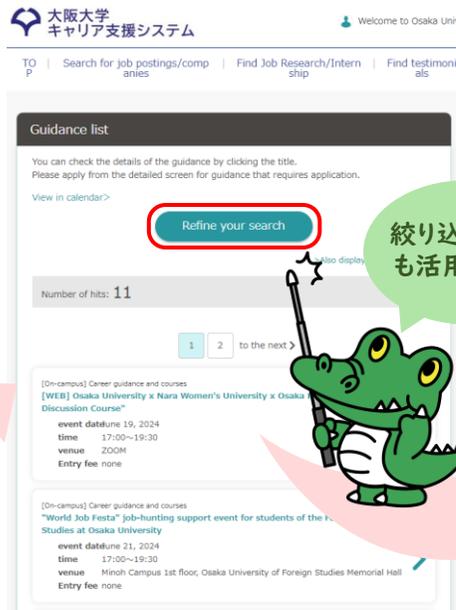
Changed.

Cancelled.

On-campus guidance -Book



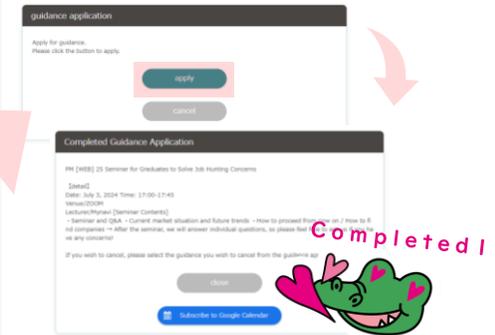
Click “participate in guidance”.



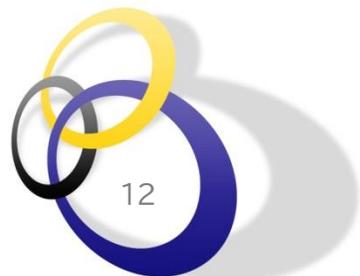
Choose a guidance with “accepting” (available) icon.



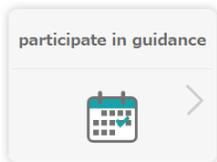
Check the details and click “apply”.



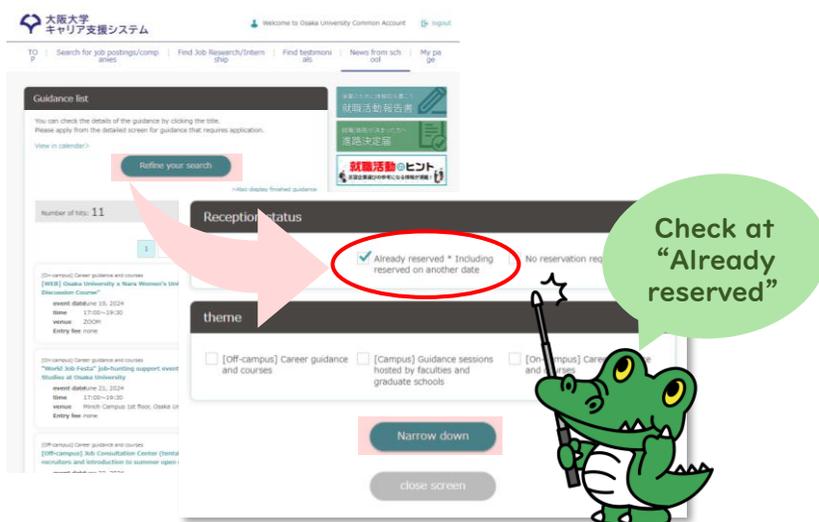
Click “apply” again to complete.



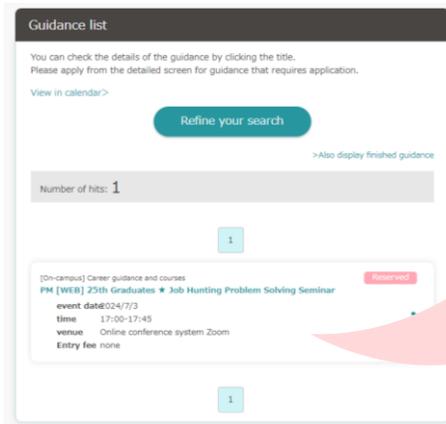
On-campus guidance -Confirm and/or cancel



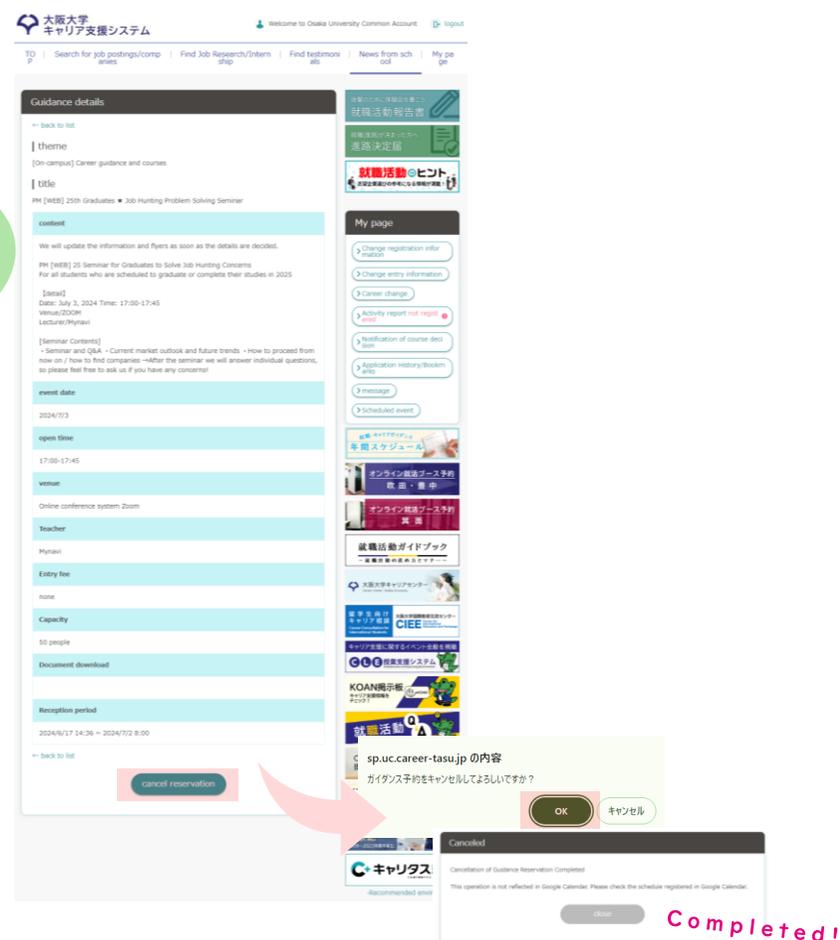
Click
“participate
in guidance”.



Click “Refine your search” and tick
“Already reserved” and click “Narrow
down”.



Click the guidance you wish
to confirm and/or cancel.

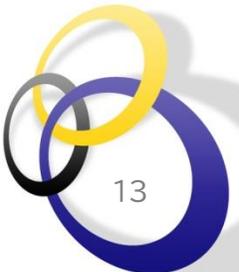


Check the details and click
“cancel reservation”.

Check “OK” to complete.



Completed!



Off-campus guidance

For details of off-campus guidance, click “Work research/internship”.

※OU Career Center posts off-campus guidance information of national/local government, UIJ-turn, and for students with disabilities, and graduate students.

Search by the keyword “学外” (Off-campus), NOT “Off-campus”.

quick search

Job posting/Company
Class of 2025

Work research/
internship

Experiences

Free Word Search

Enter the company name, company name in kana, industry, business content, occupation, etc.

- 【Off-campus】 UIJ-turn job fair
- 【Off-campus】 National/local governmental job
- 【Off-campus】 Job fair for students with disabilities
- 【Off-campus】 Job fair for graduate students

Search results

| Search condition

Change conditions/Advanced search

Target year :2025

Free word :Outside the campus

Number of applicable companies: 4 companies

1

【Off-campus】 UIJ-turn job fair etc.

☆ bookmark

Other groups Head office location: Osaka

This page contains information about information sessions on UIJ-turn employment etc., as announced by Osaka University.
Information sessions held at prefectural offices and other locations are posted on the "Off-Campus Civil Service Information Sessions" page.
*The information posted here is for events held off-campus.
*For information sessions held on campus, please check "Participate in Guidance" on the top page.

Corporate information | **Job research/internship**

【Off-campus】 Information session for civil servants, teachers, etc.

☆ bookmark

Government office (national public service) Government offices (local public affairs)

Special/independent administrative agency Head office location: Osaka

This page contains information about information sessions for civil servants and other related persons that have been announced by Osaka University.
*The information posted here is for events held off-campus.
*For information sessions held on campus, please check "Participate in a Guidance" on the top page.

Corporate information | **Job research/internship**

【Off-campus】 Information sessions for students with

Internships and job opportunities

■ Quick search

Click the tab of “Job posting/Company” or “Work research/internship” and enter keywords such as company name or job description.

■ Advanced search

Click the tab of “Job posting/Company” or “Work research/internship” and utilize multiple criteria to find information that matches your needs.



Job posting will be available on/after March 1 just before your final year.

Tips for searching

Keyword needs to be Japanese(e.g. “学内”, NOT “Off-campus”) because English and other languages are automatic translation of Japanese.

[Change conditions/Advanced search](#)

Click “Change conditions/Advanced search” to reset search criteria.

[☆ bookmark](#)

Make use of bookmarks. Click the icon, and when the ☆ mark turns yellow, your bookmark is complete. You can check the bookmarked companies and remove bookmark from My Page.

National/local employee and teacher:

utilize Free Word Search.

- National employee: name of ministry (e.g. Ministry of Justice), professional title
- Local employee: name of prefecture and city
- Public school teacher: name of prefecture
- Private school teacher: name of the school

Search results

| Search condition

[Change conditions/Advanced search](#)

Target year :2025
Popularity condition :Extensive welfare program

Number of job openings: 16,236 Number of companies: 7,846

1 2 3 Four Five ... 393 to the next >

Together for Value
BBS
株式会社ビジネスブレイン本田曜希

Business Brain Showa Ota Co., Ltd.

[☆ bookmark](#)

[information processing](#) [Information service](#)

[Investigation, research, think tank](#) [TSE](#)

Head office location: Tokyo Capital: 2,233,490,000 yen
Number of employees: 1,898

We provide the following services to major domestic companies (corporations).

1. Consulting business · Business improvement consulting
 - System consulting
 - ERP implementation consulting
 - System audit, system diagnosis
2. System development business · Information system construction and system...

[Corporate information](#) | [job_posting](#) | [Job_research/internship](#)

■ No academic or science background required ■ Prime listing: Aim [WEB entry possible](#)
for growth by combining accounting and IT skills! [Accepting seminars](#)

[Full-time employee | Graduated in 2025]
[Limited recruitment](#) What is limited recruitment?

Find internships applying via university-recommendation

Some of the internship and other programs organized by national/local government must be arranged and applied by the university.

Click an internship of university-recommendation



Click the tab of “Work research/internship” and search by the keyword “大学推薦” (university recommendation).

quick search

Job posting/Company Class of 2025

Work research/internship

Experiences

Free Word Search Enter the company name, company name in kana, industry, business content, occupation, etc.



Don't forget to change the tab.

Hokkaido Prefectural Government

☆ bookmark

Government offices (local public affairs) Unlisted

Head office location: Hokkaido Number of employees: 15,856

Local Government

[Corporate information](#) | [Job research/internship](#) | [Experiences](#)

internship

[University Recommendation] Hokkaido Prefectural Government Internship 2024

Implementation days: 5 days to 1 week
Location: Hokkaido

> view the details

Note: The deadline of the university is earlier than the original deadline by about 1 week.

If you can NOT find the program on this system even if the organizer announced it must be applied for via universities, contact the Career Center <cs-stu@ml.office.osaka-u.ac.jp>.



Checkpoints for Job postings

There are working conditions that must be clearly stated in the job posting. Check them carefully, and if they are not clearly stated, also check when they will be stated.

- Duties
- Contract period
- Trial period
- Place of work
- Working hours and breaks
- Holiday
- Overtime work
- Wages
- Insurance
- Measures to prevent passive smoking
- Company name



Check carefully!

[For details: MHLW leaflet](#)

求職者の皆さま



2024（令和6）年4月1日施行 改正職業安定法施行規則

企業から受ける労働条件明示のルールが変わります！

2024年4月から、募集広告や職業紹介を受ける際に、求人企業などから明示される労働条件が追加されます。（※労働基準法に基づく労働契約締結時の明示義務と同様の改正）

追加される明示事項

求職者に対して求人企業等が明示しなければならない労働条件に、以下の事項が追加されました。

- ① 従事すべき業務の変更の範囲※
- ② 就業場所の変更の範囲※
- ③ 有期労働契約を更新する場合の基準（通常契約期間または更新回数の上限を含む）

※「変更の範囲」とは、雇入れ直後にとどまらず、将来の配置転換など今後の見込みも含めた、締結する労働契約の期間中における変更の範囲のことをいいます。

最低限明示しなければならない労働条件 今回の改正で追加される明示事項

記載が必要な項目	記載例
業務内容	（雇入れ直後） 一般事務 （変更の範囲） ●●事務 …①
契約期間	期間の定めあり（2024年4月1日～2025年3月31日） 契約の更新 有（●●により判断する） 更新上限 有（通常契約期間の上限 ●年/更新回数の上限 ●回） …③
試用期間	試用期間あり（3か月）
就業場所	（雇入れ直後） 東京本社 （変更の範囲） ●●支社 …②
就業時間	9:30～18:30
休憩時間	12:00～13:00
休日	土日、祝日（年末年始を含む）
時間外労働	あり（月平均20時間） 裁量労働制を採用している場合は、以下のような記載が必要です。 例：企画業務型裁量労働制により、●時間働いたものとみなされます。
賃金	月給 25万円（ただし、試用期間中は月給20万円） 時間外労働の有無に関わらず一定の手当を支給する制度（いわゆる「固定残業代」）を採用する場合は、以下のような記載が必要です。 (1) 基本給 ●●円 (2)の手当を除く額 (2) ■■手当（時間外労働の有無に関わらず、●時間分の時間外手当として▲▲円を支給） (3) ×時間を超える時間外労働分についての割増賃金は追加で支給
加入保険	雇用保険、労災保険、厚生年金、健康保険
受動喫煙防止措置	屋内禁煙
発業者の氏名または名称	○株式会社

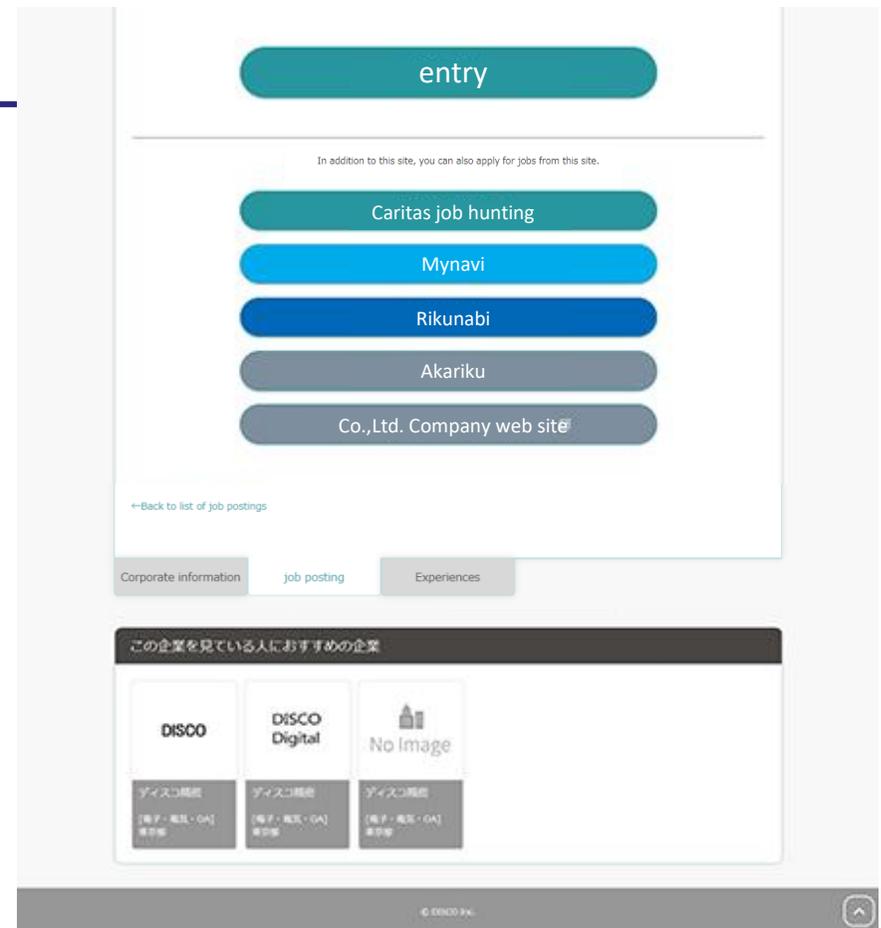
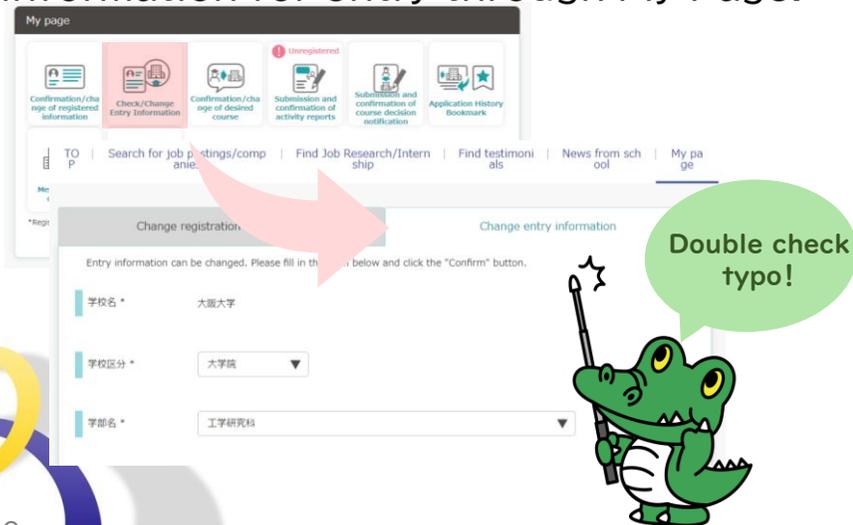
（派遣労働者として雇用する場合のみ）（「雇用形態：派遣労働者」というように派遣労働者として雇用することを示すことが必要です。）

※ 求人企業などが募集広告などの労働者の募集に関する情報を提供する場合は、掲載した時点を示すなど、正確かつ最新の内容に保つ義務があります。

LL050628 冊03

Entry to companies you are interested in

Companies that accept entry through the system will display a [Enter] button on the detail screen. You can enter directly from companies, each job information site indicated, or the company's recruitment website. Follow the instructions on the site you are applying for and on each site to register and submit your entry. When entering from the system, you can also register the necessary information for entry through My Page.



Career advisors are available to provide career counseling, including correction of entry sheets and CV.

Message from company

エントリー

When you enter directly through the “Entry” button on the system, you will receive notifications of selection and other information through the message function, and you can reply to the message on the management screen. After you have entered, check regularly for messages from companies.

The image shows two screenshots of the Osaka University Career Support System interface. The top screenshot displays the 'My page' dashboard with various navigation options. A red arrow points to the 'Message from company' button. The bottom screenshot shows the 'Message from company' inbox, which is currently empty.

My page

- Confirmation/change of registered information
- Check/Change Entry Information
- Confirmation/change of desired course
- Unregistered
- Submission and confirmation of activity reports
- Submission and confirmation of course decision notification
- Application History Bookmark
- Message from company
- Scheduled event

*Registration of "entry information" is required in order to apply for job offers, work research, and internship entries at companies. [terms of service](#)

大阪大学
キャリア支援システム

Welcome to Osaka University Common Account [logout](#)

TO P | [Search for job postings/companies](#) | [Find Job Research/Internship](#) | [Find testimonials](#) | [News from school](#) | [My page](#)

Message from company

Inbox (0 items) sent Garbage can

Enter company name or keyword [search for](#)

> all unread only star only

You have no messages.

> [Click here if you do not receive a message notification](#)

© Career-tasu, Inc.

Submission and confirmation of activity reports

You can register your internship and job activity reports from My Page.

Most of you experience job hunting for the first time. We are sure that many students, including you, have been engaged in this process with hopes and anxieties. When you started your job hunting, did you have any of these thoughts?

- I would like to hear from a senior student at Osaka University.

The juniors who wish to find a job in the future will also engage in job hunting activities in the same way. We would like to ask those of you who have completed your job hunting share your experiences with these juniors. Each of your experiences, such as dos and don'ts, what was important, what you paid attention to, what were the deciding factors, will be valuable advice for the juniors.

The screenshot shows a user interface for 'My page' with several navigation options. The 'Submission and confirmation of activity reports' button is highlighted in red and has a red arrow pointing to the 'Activity Report Registration' form. The form includes a dropdown menu for 'Choose activity status' with options: Unofficial offer, Decline job offer, Under selection, Withdraw from selection, Failed interview, and Failed document screening internship. There are also checkboxes for 'Recruitment type/category' and a 'Register your activity' button.

My page

Confirmation/change of registered information

Check/Change Entry Information

Confirmation/change of desired course

Unregistered

Submission and confirmation of activity reports

Submission and confirmation of course decision notification

Application History Bookmark

Message from company

Scheduled event

*Registration of "entry information" is required

Activity Report Registration

Activity reports can be registered.
Please enter the following items and click "Register/Update".

Activity status *
Choose activity status

Company name

Recruitment type/category *
 General clerical work Technical career track General staff
 others

Activity content

Register your activity

Activity Report Questionnaire

Motivation for applying to this company

Example) I became interested in a trading company that can play an active role globally from my experience studying abroad. By actually participating in projects through work research and internships, I have become more clear about my aspirations.

up to 800 characters

How did you do your research for this company?

Example) I tried to actually touch the products and services. In addition, in order to learn about the company culture, I proactively obtained information from alumni visits.

up to 800 characters

Submission and confirmation of career decision notification

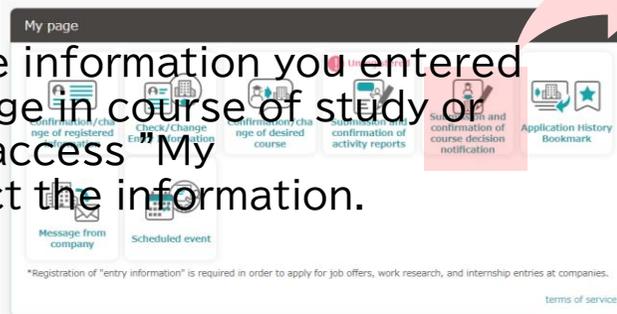
[Mandatory] All students must submit the form.

Students in the final year are required to submit a career decision notification from "My Page" as soon as they decide on a course of study or a place of employment (job offer), regardless of whether they are going on to higher education, finding a job, or other (undecided, etc.). Doctoral students are also eligible.

If you do not see the notification screen, please contact the career section at your school/graduate school.

Those who currently hold a job and will continue in that position after graduation/completion must also submit.

After submission, if the information you entered changes due to a change in course of study or other reasons, please access "My Page" again and correct the information.



The screenshot shows the 'Career decision notification update' form. It includes fields for 'Course status', 'Career status' (with a dropdown menu), 'Second party name', 'Employment status', 'Workers to be hired', and 'Scheduled place of work'. There are also buttons for 'Collect from actually employed companies' and 'Company selection'.

The screenshot shows the 'quest/answer' questionnaire. It contains several questions (Q1-Q7) with multiple-choice options and text input fields for descriptions. The questions cover topics like desired career paths, reasons for not finding employment in Japan, and support received during job hunting. There are 'delete' and 'update' buttons at the bottom.